

2. Documents for work visa invitation

Term for issuing a work invitation

Work invitation issuance takes at least 30 working days.

After receiving an invitation, you need to take into account that issuing the visa at the Russian consulate takes some time as well. Please clarify the terms of obtaining a work visa at the Russian consulate.

Documents required for an invitation

The following documents are required to issue an invitation for a foreign citizen:

- copy of the passport (page with photo and passport data), passport must be valid for at least 2 years;
- the exact address of the residence place of the foreign citizen in the country of his citizenship;
- information about work place: full name, full address, position (if a foreign citizen works outside Russia);
- country and city where a foreign citizen will apply for a visa (the city where there is Russian consulate);
- estimated date of entry into the Russian Federation;
- draft of the employment contract;
- state fee - 800 rubles.

Useful information about the process of work visa invitation issuance:

1. Based on the issued invitation, a foreign citizen receives a single-entry work visa for the period specified in the invitation.
2. A foreign citizen must obtain work visa to Russia at the Russian Consulate located in the country of his citizenship or in the country of his permanent residence (place of study or work).
3. After arrival to the Russian Federation, a foreign citizen must obtain registration with the migration authorities.
4. Registration of a foreign citizen must be carried out within 7 working days after crossing the border of the Russian Federation, in the Department of Internal Affairs of the Main Directorate of the Ministry of Interior of the Russian Federation for the Sverdlovsk Region. (If a foreign specialist needed several days to reach Yekaterinburg after crossing the Russian border, he has to provide copies of travel documents).

Information for supervisors: when issuing an invitation that is valid for 90 days, please, notify the foreign specialist that due to the tightening of migration legislation, upon arrival in the Russian Federation visa extension takes up to 20 working days from the date when a foreign specialist provides all the necessary documents. Therefore, upon arrival in the Russian Federation, the foreign specialist needs approx. 35 calendar days to extend the visa, taking into consideration the date of issuing invitation (it should not exceed 90 days).